



BRIDGES After School Tutoring Application

The BRIDGES Tutoring program provide ongoing assistance in core courses for students at-risk of failure. Tutoring is held every Tuesday and Wednesday from 3:45p.m. - 5:00p.m. Regular attendance is required. Tutoring for the Fall 2009 semester begins on Tuesday, September 8th and ends Wednesday, December 2nd, 2009.

*Tutoring provided by BRIDGES Smaller Learning Communities Grant funded by the US Dept. of Education.
For more information please contact Ms Printup, College and Career Coach 770-651-6510*

Student Information

Student's Name		Circle Current Grade: 9 th 10 th 11 th 12 th
Street Address		Name of Sub-Division or Apt. Complex:
City, ST & ZIP		
Parent/Guardian Name		Home Phone:
Parent/Guardian Cell		Parent/Guardian E-Mail:
Emergency Contact Name		Emergency Contact Phone:

Transportation

Will you need bus transportation? (Check one)

I will ride the bus home after tutoring on Tuesdays and Wednesdays. Students MUST present a bus pass EVERYDAY to board the bus home.

I will provide my own transportation home after tutoring. **Car riders must be picked up by 5:15 in the **front drive**. Failure to abide by this expectation will result in loss of tutoring privileges**

Current Courses and Teacher Referrals

- Write in all your fall course titles and teacher's names. Please place your courses in the correct block as printed on your student schedule.
- Take your application to your course teachers. Teachers will write in your current grade and sign your application. This will serve as your referral to the BRIDGES Tutoring program. Students earning a 75% or below in a core subject may apply for tutoring.
- Student may only receive tutoring in one subject at a time. When you have successfully mastered the standards in your tutoring course, and raised your course grade above 80%, you may be placed into another tutoring class.
- Placement in tutoring classes will be determined by your lowest course grade – subject to available space in the class. Classes are limited to 20 students and filled on a first-come first-served basis. You may be placed on a waiting list for full classes.
- Regular Attendance is required to remain in a tutoring class. After 3 unexcused absences, students will be dismissed from the program. Students must also adhere to all school policies and procedures while attending BRIDGES Tutoring. Inappropriate behavior will result in immediate dismissal.

Fall Class Schedule	Course Title (i.e.: Math 1 Support, Biology, US History)	Teacher's Name	Course Grade % (i.e.: 72%)	Course Teacher's Signature <i>*Required*</i>
1 st				
2 nd				
3 rd				
4 th				

Permission & Agreement

I agree that my student will attend after school tutoring on a regular basis throughout the tutoring program dates listed above. After three unexcused absences, my student may lose his/her tutoring privileges. Appropriate behaviors and work habits are required for attendance in the tutoring program. I understand that my student is responsible for all Douglas County Schools policies and procedures during tutoring sessions. I also give permission for the release of Directory Information.

Parent/Guardian Signature

Date

Student Signature

Date

Please return application to Ms Printup in Cloer 401 on or before Friday, August 28, 2009.

BRIDGES Tutoring Application Procedures

1. Return completed application to Ms Printup in Cloer 401. Application must be completed in its entirety and signed by the referring teacher, a parent/guardian and the student.
2. Students will receive verbal or written confirmation from their classroom teacher or Mrs. Ashmore when they have been accepted into the tutoring program. **Students should not stay for tutoring until they receive a confirmation.** Applications take one week to process from time of receipt in the BRIDGES office.
3. Once notified of acceptance, students will report directly to their tutoring classroom after the dismissal bell. **Students are expected to arrive in their tutoring room by 3:45.** Students who are late for tutoring, without a written pass, will not be allowed to enter the classroom. If a student is late to tutoring, they will not be given a bus pass and must arrange a ride home.
4. A waiting list will be kept for full classes. Student will be notified by their classroom teacher the BRIDGES office when a class spot opens. Tutoring classes can serve a maximum of 20 students.
5. Attendance will be monitored. Students are allowed three unexcused absences before being dismissed from the program. If students are dismissed from the class, they must reapply. A parent contact will be made upon the second unexcused absence. Parents can submit excuses to the tutoring teacher or Mrs. Ashmore. Excuses will be accepted for standard board policy reasons.
6. **Undesirable behaviors will not be tolerated.** Students are expected to follow all school rules and regulations during tutoring sessions. Students who misbehave or show lack of effort will be dismissed from the program immediately.

The BRIDGES tutoring classes are designed to be long-term assistance that focuses on mastering the standards of the course. Students are expected to attend every Tuesday and Thursday during the semester, as well as demonstrating appropriate behaviors, in order to maintain their enrollment in the program. Students who are experiencing difficulties with their current homework should speak to their classroom teachers for assistance. The BRIDGES tutoring classes are designed to remediate standards that were not mastered in the classroom as well as accelerate learning by previewing upcoming materials. Students in the BRIDGES program should not expect to work on their daily homework assignments during tutoring. Instead, tutoring teachers will focus on the skills needed to be successful lifelong learners. Class space is limited and will be filled on a first-come, first-served basis.