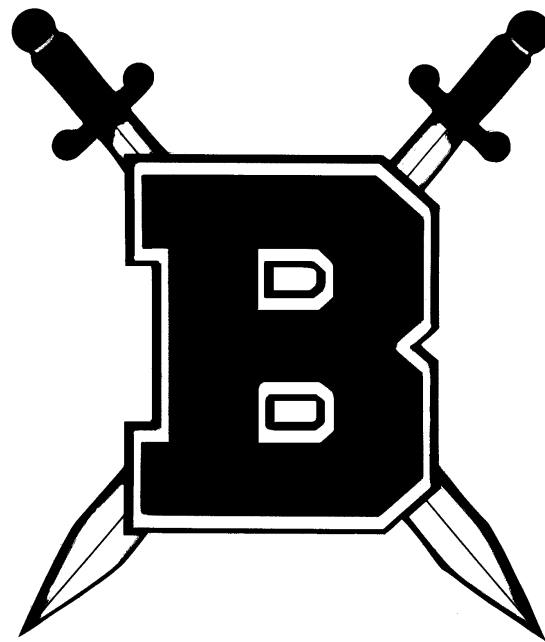


Bleckley County High School

**2010-2011
STUDENT HANDBOOK**



**EXPECT
EXCELLENCE**

Academics, Athletics, & the Arts

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Bleckley County High School Alma Mater

In the midst of our fair city
Reared against the sky
Proudly stands our Alma Mater
As the years go by
Forward ever be our watchword
Conquer and Prevail
Hail to thee, our Alma Mater,
Bleckley High, all hail

Expect Excellence

Academics, Athletics, and the Arts

WELCOME FROM THE PRINCIPAL

Welcome to all new and returning ROYALS! I hope you have had a relaxing summer and are enthusiastic about the school year.

The administration, faculty and staff are looking forward to the 2010-2011 school year and are committed to providing the best possible high school experience and assisting each student to Achieve Excellence! To be successful, it is imperative that you become familiar with our expectations. This handbook is a guide to inform you and your parents about BCHS rules and expectations. If you have any questions, do not hesitate to ask your advisor, teacher, counselor, or administrator. We are all here to help!

The success of Bleckley County High School depends on your commitment to excellence. Pride yourself on doing your best academically and in any extracurricular activities. Stay involved in the learning process; take ownership of your education.

Class of 2011 - I am sure it seems like yesterday that you were entering the 9th grade. You have made us proud with your successes. Continue to have pride in the facility and in being a Royal. Set an example for the underclassmen. You are completing one journey of your life and it will end all too quickly! Make the most of your opportunities; continue to be involved in Academics, Athletics, and the Arts...Continue to Expect Excellence!

Let's all work together and have the most successful year BCHS has ever experienced!

Sincerely,

Michelle Masters

Always remember...

"Believe in your dreams and they may come true; believe in yourself and they will come true."
- **ThinkExist.com**

GENERAL INFORMATION

INFORMATION GUIDE

If You Need:

Go To:

Admittance/Tardy Slip	Mrs. Shawna Harris
Advice About Your Schedule	Counselor/Advisor
Announcement on Bulletin	Office Personnel
Appeals	Dr. Michelle Masters
Approval for Activities	Dr. Michelle Masters
Attendance Information	Mr. Rogers Mrs. Shawna Harris
Audio Visual Aids	Ms. Maggie Smith
Change of Schedule	Mr. Williams Dr. Michelle Masters
Clubs	Club Advisor
Discipline Information	Dr. Michelle Masters Mr. Rogers Mr. Belflower
Driver's License Attendance Form/ADAP	Mrs. Mathis
Early Dismissal	Mrs. Shawna Harris
Free/Reduced Meal Application	Lunchroom Supervisor
Information about College or Technical College	Mr. Williams
Late Enrollment	Mr. Williams
Library Information	Ms. Maggie Smith
Lost and Found	Office Personnel
Medical Attention	Administration/Mrs. C. Dykes/Mrs. A. Dykes
Parking	Mrs. Gretchen Horne
Scholarships/Financial Aid	Mr. Williams
Student Council Input	Student Council Representative
To Be Listened To	Administration Counselors
Transcript Request	Mr. Williams Mrs. Mathis
Transportation Problem	Mr. Ernie Purser
Withdrawal from School	Mr. Williams

STUDENT COUNCIL

Your Student Council is a very important part of Bleckley County High School. The Student Council is entrusted with the duty of serving their fellow students in many capacities. A few of the responsibilities of the Student Council are:

- (A) To plan interesting extracurricular activities for the student body.
- (B) To establish better student-faculty relations.
- (C) To offer suggestions and help in improvements in the school policies.
- (D) To report the actions and decisions of the Student Council to their fellow students.

The Student Council is composed of a group of students selected by their peers for the purpose of giving the students a voice in school government. The officers of the Student Council are President, President-Elect, Secretary, and Treasurer who are elected by the student body in the spring of each year. The Student Council allows each student a chance to participate in the democratic process of representative government.

2010-2011 Student Council Officers

President	Katlyn Nobles
President-Elect	Sanna Gough
Secretary	Jenna Harvey
Treasurer	Kayla Dykes

2010-2011 Class Officers

Senior Class

President	Cody Jones
Vice-President	Justin Chambers
Secretary	Jenna Harvey
Treasurer	Kayla Dykes

Junior Class

President	Katie Simmons
Vice-President	Anna Claire Evans
Secretary	Lesley Darsey
Treasurer	Hayley Nobles

Sophomore Class

President	Lexi Moon
Vice-President	Morgan Fordham
Secretary	Kristin Mullis
Treasurer	Makayla Mullis

Freshmen Class

OFFICERS TO BE DECIDED AT THE BEGINNING OF THE YEAR.

BLECKLEY COUNTY HIGH SCHOOL

PHILOSOPHY OF CLASSROOM BEHAVIOR

- The basic functions of the school are teaching and learning.
- Teachers have the right and obligation to teach.
- Students have the right and obligation to learn.
- Any behavior that violates the rights or interferes with the performance of these obligations is unacceptable behavior.
- The teacher decides what is acceptable or unacceptable in his/her class.
- The school has the right and obligation to either change or eliminate any behavior that interferes with teaching and learning.

SCHOOL POLICIES

The student is responsible to the school from the time he or she leaves home until he or she returns home at the end of the school day. All school policies apply to students 24 hours a day while on campus or close proximity and/or at school activities away from campus.

CONFERENCES

Students and parents are encouraged to initiate conferences with teachers and administrators about attendance, behavior, class work, grades, and extracurricular activities. A conference may be scheduled by telephoning the school office, emailing the appropriate person, or sending a note by your child. (School Phone: 934-6258)

DAILY ANNOUNCEMENTS

Most announcements will be made at the beginning of first period. Announcements that you would like to be made should be written and turned into the office before 7:50. Announcements must be about school-sponsored activities.

VISITORS ON CAMPUSES AND IN SCHOOLS

To enhance student safety as well as comply with Georgia law, "any person who is not a student at such school, an employee of the school or school system, a school board member, an approved volunteer following the established guidelines of the school or a person who has been invited to or otherwise authorized to be at the school by a principal, teacher, counselor, or other authorized employee of the school shall check-in at the designated location as stated on posted signs and provide a reason for his or her presence at the school immediately upon entering the campus. Unless otherwise allowed by state law, the person failing to check in at the designated location may be guilty of a misdemeanor.

STUDENT INFORMATION

PROCEDURES FOR THE BEGINNING OF THE SCHOOL DAY

During the first day of school, students will remain in advisement groups to go over the handbook and receive any additional information. After the first day, students will report directly to first period at the beginning of the day. The announcements, pledge, and moment of reflection will be conducted in first period.

Each student of the Bleckley County Schools shall be afforded the opportunity to recite the Pledge of Allegiance to the flag of the United States of America. A student council representative will lead the pledge. Any student not wishing to participate shall act in an orderly manner during the pledge. Students are not required to participate but will be encouraged (Board Policy JCAC). A Minute of Reflection will be observed. All students assembled will participate in the quiet time of reflection.

MINUTE OF REFLECTION

The 1994 Georgia General Assembly enacted Senate Bill 396, requiring a "minute of reflection" at the beginning of each school day throughout the year.

Each school principal will designate a specific time at the beginning of the school day for the minute of reflection. The brief quiet time of reflection will not be more than 60 seconds and all students assembled will participate in the quiet time of reflection. The teacher of the class will be responsible for the quiet time. Any student misbehavior will be subject to the behavior code of the school and handled just as any other misbehavior problem.

The quiet time of reflection is not intended and shall not be conducted as a religious service or experience but shall be considered an opportunity for each student to reflect on the anticipated activities of the day. Administrators and teachers are not to suggest or imply that students should or should not use the time for prayer. However, if a student asks about praying, the teacher should advise the student that if the student desires to have quiet/silent prayer, he or she may do so.

HALL PASS AND PERMISSION TO BE OUT OF CLASS

Class time is intended for instruction and should be viewed as such. From time to time it may be necessary to be out of the classroom for a variety of reasons. If at any time, for any reason you are not in class, you are expected to have a pass from your teacher stating the reason you are out, where you are going and the time you left class. Students found to be out of class without a pass will be returned to class. No student, for any reason, is permitted to go to a teacher's classroom with the intention of seeing another student. Take care of personal business outside of class time.

SENIOR PRIVILEGE

A student must have earned the required number of units to be a senior in order to be afforded the privileges of being a senior, such as having one's pictures placed in the senior section of the yearbook, eligibility for selection as a senior superlative or senior class favorite, attending the prom as a senior, sitting in the senior section in the lunchroom, ordering graduation invitations and cap/gown, and other privileges not listed. A fourth year attending high school does not make a senior nor does it afford one the privileges of being a senior.

ATTENDING THE PROM

Only students in the eleventh or twelfth grade (by academic standing) at Bleckley County High School are eligible to attend the prom. All other students must be the date of someone eligible to be allowed into the prom.

1. No alcoholic beverages or drugs will be allowed.
2. The use of alcohol or drugs carries the same punishments as previously mentioned.
3. If you leave the dance, you may not return.
4. Students will be held responsible for the conduct of their out of school date at any school function.
5. The school may restrict admission to Bleckley County High School students.
6. Prom dates must be under the age of 21.
7. If your date is not a Bleckley County High School Student, they must be approved by BCHS administration.

LOCK AND LOCKER ASSIGNMENTS

Each student will be assigned a locker. The student will be given the lock combination, and the student's name, locker number, lock number, and combination will be recorded. Students should keep their lockers locked at all times. There should be no sharing of lockers. You are responsible for what is found in your locker. The school is not responsible for items taken from lockers.

SCHOOL INSURANCE

Regular school insurance may be purchased. Forms will be distributed by first period teachers. Coordination regarding insurance must be conducted with the insurance company.

** All students taking part in extracurricular activities and field trips are required to provide proof of health insurance.

STUDENT SOCIAL SECURITY NUMBERS

Georgia law states “No child or youth shall be admitted to any public school of the state until the parent or guardian provides to the proper school authority an official copy of that child’s social security number...” The law further provides that parents or guardians who object to this may receive a waiver by signing a notarized statement objecting to this requirement.

BUILDINGS, FURNISHINGS, AND CAMPUS

Willful and intentional damage to any part, furnishings, or parcel of these facilities shall be repaired at the expense of the wrongdoer, and such other action as deemed appropriate will be taken to the fullest extent permitted under the law.

TELEPHONE USE

The telephone in the office is for business use only. School personnel will call a parent in cases where illness prevents the student from staying in class. No social calls are allowed on the school telephone. Students will not be called to the office for a phone call unless an emergency exists. The office will receive messages that are important and deliver them to the student during change of classes. Class time is not to be used to make phone calls. **Students are not to use the phone to call home to bring items they forgot.**

MEDICATION

All medication prescribed or otherwise, including aspirin, tylenol, etc., must be left in the main office for safe keeping and dispensing. Students will be allowed to take medicine by coming to the office to get their medicine at the prescribed time. Students can pick up their medicine at the end of the school day. Students who fail to comply will be subject to discipline.

TEXTBOOK/SCHOOL SUPPLIES

A textbook will be issued to each student free of charge for each course that requires a textbook. When issued a textbook, it becomes the responsibility of the student to ensure that the book does not become lost or damaged beyond normal usage. Loss or excessive damage to textbooks will result in the student paying full price for the book. Students withdrawing from school or class must return the books and/or other equipment to the issuing teacher. All books must be paid for by the end of the school year. Students are responsible for other supplies such as paper, pencils, notebooks, etc., as required by their teachers.

TRANSCRIPTS

The first two transcripts are free. Additional transcripts will be sent for a \$1.00 fee.

CLASS TRIPS

Bleckley County High School will not support any non-school sponsored trips.

POSTERS AND ANNOUNCEMENTS

Students must have permission from a principal or assistant principal before placing posters and announcements in the school. Posters must be related to school-sponsored activities only.

CLUB REQUIREMENTS

Students are all encouraged to join and actively participate in BCHS clubs, teams and organizations. These activities are designed to make your high school experience more enjoyable. No student will be required to join a club or sell items as a requirement for belonging to any club. If a student chooses to join a club and pay membership dues, such dues are nonrefundable. School clubs and organizations must secure board permission to sell items or conduct other fund-raisers.

RESTROOM USE

Students are not allowed to leave their classes to use restrooms except in case of emergency.

LIBRARY

The library is open Monday through Friday at 7:50 in the morning for students with a pass from a subject teacher with an assignment to do for that class. The library will be open after school until 3:30 p.m. Books are checked out for two weeks and may be rechecked once. There is a fine of 5 cents per school day on overdue books. Books that are placed on reserve by teachers may be checked out for the length of time as specified by teacher. Overdue fines for reserve books will be 10 cents per school day. Periodicals, reference materials, and AV materials are not available for student to checkout.

Scheduled classes accompanied by their teacher are given first preference each class period. The remaining chairs are available for any student with a library assignment from the teacher for that class. A teacher may send only three students to the library during one period. These students must have a note from the teacher with a library assignment for that teacher's class. The note should be signed by the librarian and returned to the teacher at the end of that class period. Students who talk or sleep in the library or who do not work on the assignment will be sent back to the teacher that sent them to the library. Students must clear all fines to receive report cards.

FIRE ALARM AND ALERTS

The fire alarm will beep until buildings are cleared. The all-clear signal will be short ringing of the bell system. Teachers and students will move to "the open area" outside of the buildings. Quiet and orderly drills are a must. Staff members will be responsible for closing doors and windows. The school staff will take charge.

In case of a severe weather alert, keep calm--DON'T PANIC! This drill is an exercise in saving lives. Teachers and students must take it seriously. There will be NO TALKING OR PLAYING! The names of any students not cooperating will be sent to the principal's office for disciplinary action.

LUNCHROOM

Applications for the free and reduced lunches may be secured from the lunchroom Cashier. Basic rules of conduct and table manners are expected of all people eating in the lunchroom are as follows:

1. Enter lunchroom quietly and stay in line.
2. If additional milk or water is desired, buy the milk at the lunch line or go to the water cooler.
3. Everyone is expected to remove cups, plates, forks, spoons, cartons, and paper napkins from the table.
4. Do not remove food or drink from the lunchroom. You are not to bring tea cups or other food items back to class after the lunch period ends.
5. Soft drinks in cans or bottles are not permitted.

All students are expected to follow these general rules of conduct. If they fail to do so, disciplinary action will be taken. Students who break in line or run to the lunchroom will be punished at the discretion of the administration. Classes will go as a group to the lunchroom each day. Under no circumstances may students bring food into the classrooms. All students who bring lunches will eat in the lunchroom. Students bringing lunch may purchase milk. Students will not be allowed to sign out of school to eat lunch off campus and return. Students are encouraged to pay for several meals in advance. The money is credited into their account until they use it. You will pay the cashier while you are in line getting your tray. You may pay during breakfast or lunch.

NO ONE IS ALLOWED TO CHARGE ANY AMOUNT

No refunds will be given. The money remains in the account for later use. Money in the student's account will be carried over each year. Refunds are given to seniors upon request the last week of school. Money in the account can only be used for 1 breakfast and/or 1 lunch per day. NO checks will be cashed. The entire amount of a check will be deposited into the student's account for the purchase of meals. No change will be given from a check. Extra items must be purchased with cash and must be purchased while in line getting your tray. You may not come back to purchase extra items after you leave the cashier.

Student Prices (Subject to Change)

Reduced Breakfast .30	Reduced Lunch .40
Full Price Breakfast .65	Full Price Lunch \$1.45
Extra Lunch (entire tray) \$2.25	Extra Lunch (sandwich, pizza slice, tender basket) \$1.50
Extra Lunch (French Fries) \$.75	
King's Corner Red tickets (16oz. Tea) .60	
Student Prices Subject to Change - See August Menu for Updated Price List	

SENIOR LUNCH AREA

Seniors are allowed to eat on the patio behind the cafeteria. This is a privilege reserved for seniors only!

HALLS AND CORRIDORS DURING LUNCH

Halls and corridors should be free of students during lunch periods. Every student has an assigned place to be during this time. Students should not be in the parking lot during lunch.

SALE OF COMPETITIVE FOODS

No competitive food items may be sold during the breakfast or lunch period.

SOFT DRINK MACHINES

Drinks are not to be purchased from the machines during lunch period.

STUDENT DRIVERS AND PARKING

Students who drive to school must purchase a permit from the principal's office. Students will be assigned a numbered parking space and are expected to park in that space and properly display the permit on their vehicle. Leave cars and parking area immediately upon arrival. Return to cars at the end of the school day. All vehicles parked on campus are subject to search by school officials without warning.

Students will not be allowed to sit in cars or be in the parking lot at any time during school hours, including lunch. You must have permission from the principal or assistant principal to return to your car during the day. Any student that has a college class (PSO), involved with any work-out program, or teacher cadet will be required to park in the front parking lot for safety reasons. The prices of a parking permit will be \$15 for all students. Seniors will be given the opportunity to purchase a parking permit first, after that, permits will be sold first-come, first serve. Replacement tags are \$3 each.

Students must park in their assigned space. If you are caught parking in another spot the following consequences will take place:

- 1st Offense: Warning
- 2nd Offense: \$15.00 Fine
- 3rd Offense: \$15.00 fine and loss of parking privileges for 1 week.
- 4th Offense: Loss of parking privileges for the remainder of the school year.

DRESS CODE

A student shall not dress or groom in any manner that unreasonably distracts other students or otherwise causes undue disruption or interference with the learning process of the school. A student shall not wear or use emblems, insignia, badges, or other such symbols that adversely affect the school and the learning process of students. Styles and items that adversely affect the health and safety of a student are not permitted. Any item that can be interpreted as indecent shall not be worn or carried at school. The principal or other duly authorized school official shall determine whether any particular mode of dress, apparel, grooming or use of emblems, insignias, badges or other symbols results in interference or disruption. Students at Bleckley County High School are expected to dress and groom in such a way as to reflect neatness, cleanliness, and good taste. Extremes in dress and groom are not permitted.

All students are expected to dress in a manner that is appropriate for the school setting. Students shall dress in a manner that covers the body in the appropriate areas. No underwear is to be seen, even when you are sitting. Oversized, loose/baggy or low-cut clothing is not allowed. Pants are to be worn at the waist above the hipbone. Belts must be buckled; shoes tied and strapped; zippers zipped and fasteners fastened.

The following are not appropriate for school and should not be worn:

1. Hats, caps, hair rollers, combs, scarves, bandannas, towels, hand cloths, or other head coverings
2. Tank tops, midriff tops, muscle shirts, or sun dresses.
3. Clothing that is too revealing. All shirts must cover the mid-rift, cleavage, and be appropriate for school.
4. Bike pants or leggings without proper covering.
5. Cut off jeans or pants with holes above knee.
6. Any clothing with group, club, or organization names on them, unless the group is approved as school-related or school sponsored.
7. Sunglasses unless they are prescription.
8. Apparel with profanity, vulgarity or other offensive language, cult signs or pictures, weapons, and/or references to alcohol or drugs.
9. Any clothing with gang insignias or other references indicative of gang affiliation.
10. No sweat/fleece type or pajama pants.
11. No mesh or gym shorts: all shorts must have a zipper.

12. Shorts, skirts, and dresses must touch the knee.
13. Shirts worn un-tucked should not come below the mid-thigh area
14. No bedroom shoes
15. No straps, key chains, shoe strings, or anything else should be hanging out of the pocket.

Students who wear inappropriate clothing or who are in violation of the school dress code in any way may face being sent home or being assigned ISS for the remainder of that day. Students who repeatedly violate the rules may be subject to additional consequences.

FOOTWEAR IN LAB CLASSES

Students taking part in lab classes (science, agriculture, family and consumer science, or other classes that require students to work with equipment and materials) should wear closed-toed shoes on days they will be working in the lab setting. Students who do not come to class prepared for this will not be allowed to take part in the lab. Students may keep a pair of appropriate shoes in their locker for this purpose.

PIERCINGS

Ear piercing is the only type of body piercing allowed at school.

PHYSICAL EDUCATION DRESS

All students are required to dress out for their physical education class. Students are required to wear gym uniforms, which have been prescribed by their physical education teacher. If you cannot adhere to the above, do not enroll in physical education. Students must wear shirts for physical education. Students who do not dress out will walk around the court or other area assigned by the teacher if physically able. Those who cannot walk will be required to complete written assignments. Students who refuse to walk or write during this time will be referred to the office for classroom disruption. Written reports will be assigned as make up work for not dressing out or for being absent. Failure to do the reports will adversely affect the student's grade.

FIELD TRIPS

Students who attend a school-sponsored trip must complete the proper paperwork before leaving campus. All students must have a permission form signed by their parent, proof of medical insurance, and an emergency contact form completed. Students who are currently suspended to ISS, home, or from the bus may not participate in the field trip. Any student who has been suspended to ISS or home more than one time during the current school year may not go on any school field trip.

STUDENTS LEAVING SCHOOL SPONSORED TRIPS WITH THEIR PARENTS

Any student who wishes to ride home from a school-sponsored trip (athletic or other) must use the following procedure:

1. Have a note signed by your parent or guardian.
2. Give the note to your coach or sponsor before the time you are to leave with your parent.
3. The coach or sponsor must see the parent or guardian before you leave the event.
4. The student may only leave with their parent or guardian.

MISCELLANEOUS

1. Students are not allowed to leave their classes to use the restrooms and get water except in case of emergency.
2. The teacher, NOT the bell, dismisses the students from class.
3. Students being disrespectful to teachers, administration, or any personnel on campus will be punished at the discretion of the administration.

ASSEMBLIES

Misconduct during assembly will not be tolerated. Students are to remain quiet during assembly programs. (Use concert manners.) **Students will attend all assembly programs and sit with the teacher to whom they are assigned for that period.**

ATHLETIC EVENTS

Spectators must stay in the gym or stadium, or leave campus during a game at the high school. No loitering outside the gym or stadium grounds. Any spectator causing trouble at a ballgame will be barred from all home games and will be subject to suspension or arrest. Anyone destroying school or personal property, campus property, and buildings will be dealt with by the law. BCHS is a tobacco free campus; tobacco of any kind is prohibited. Alcoholic beverages are not allowed on campus at any time.

ATTENDANCE

ATTENDANCE POLICY

1. All student absences will be determined either excused or unexcused. All class work and test missed during an absence must be made up in order to receive credit for those assignments. Excuse notes should be presented on the first day back at school. No excuse will be accepted after **two (2)** school days following their return to school.
2. Tests and other work missed during an absence is to be made up **within three days of returning** to school or as arranged by the teacher. The student is responsible for making up all missed work. If a student was present when a test or other assignment was announced, the student should be prepared to take the test or hand in the assignment on that day even if they are absent the day before.
3. Attendance in class is necessary for students to be successful. Students should not be absent unless sick, there is a death in the family, summoned to court, or there is an emergency which parents can justify to school authorities. Georgia Law requires attendance of all students from 7 to 16 years of age.
4. Students will not be allowed to make up any classwork after they miss the maximum number of days (8 semester class/16 year long) unless they present an excuse from a doctor.
5. The Bleckley County School System's Attendance Protocol establishes penalties and procedures for enforcing excessive tardies, early releases, and absences. Bleckley County's Attendance Protocol applies more stringent penalties or consequences than those required by the state. Violation with the court sanctioned attendance protocol may result in referrals to the Department of Family and Children Services, Department of Juvenile Justice, and/or the Superior Court. A complete copy of the protocol is available on the school district's website or may be reviewed at each school or the Bleckley County Board of Education.

Definition of an excused Absences, Tardy, or Reason for Leaving School Early:

1. Illness of the student.
2. Serious illness in the immediate family - father, mother, sibling, spouse, child or close relative.
3. Death of some immediate family member to include grandparents.
4. Special and recognized religious holidays observed by their faith.
5. When absence is mandated by order of governmental agencies.
6. Students will be excused from school attendance when prevented from such attendance due to conditions rendering school attendance impossible or hazardous to their health or safety.
7. A student is serving as a Page for the state legislature.

Students absent from class due to school functions will not be counted absent. (Example: testing, counseling, extracurricular activities.) A copy of the attendance report for each student will be sent home with progress reports and report cards.

PROCEDURE FOR PRESENTING EXCUSE NOTES

Students are to present excuse notes to the attendance clerk each morning before school begins. Students with more than **8 absences in a semester class** or **16 absences in a year-long class** must appeal to the Absence Appeal Committee to receive credit for the class.

STUDENTS LATE TO SCHOOL

Being at school and being on time is vital to your academic success and is your responsibility. Students coming in late (after

8:00 a.m.) must check in at the office and then report to your classroom teacher. If you arrive at school between 8:00 and 8:15, report to the attendance clerk's office and see Mrs. Shawna Harris for a late note. Failure to follow this plan will be counted as skipping class.

TARDINESS

Students should not be tardy/late to school or class. The administration will handle tardies to school, and each teacher will handle tardies to his/her class. The consequences for tardiness may include warning, detention, ISS, or home suspension. These consequences will be communicated to students at the beginning of the school year and will be posted in each classroom.

FORTY-FIVE and SEVENTY-FIVE MINUTE RULE

Students must attend forty-five (45) minutes of a class period to be counted present for that class period. Students must attend seventy-five (75) minutes of class time during 4th block to be counted present for that class period.

NON-INSTRUCTIONAL SCHOOL SPONSORED ABSENCES

Students may leave school under the following conditions:

1. A parent comes by the office and signs the student out for the day.
2. Telephone call from the parent to confirm note signed by the parent.
3. Excused reasons to leave school are the same as for excused absences.

Students desiring to leave school early must follow these procedures:

1. Must bring a note from home to be turned in the front office. The note must include a phone number where a parent can be reached for verification purposes. You will not be allowed to leave school without the note being verified.
2. With permission, students must sign out in the office.

EARLY RELEASE

The State Board of Education has adopted very detailed requirements for the early release of students. Briefly stated, students may not leave early except for certain prescribed work and educational activities. Juniors and seniors desiring to leave school early must fill either the Application for Educational Release (PSO at the Technical School or at a College) or the Applications for Work Release. Please see your counselor or advisor for early release. Signing out of class because you are failing the class and can't receive credit is not allowed. It will be considered skipping school.

PERFECT ATTENDANCE (Board Policy JB)

Certificate of Perfect Attendance - In order for a student to be awarded a "Certificate of Perfect Attendance," the student must be in compliance with all local attendance rules as well as state attendance policy. A student must be marked present on school records each and every school day during the school year in order to be considered for a perfect attendance certificate for that school year.

A student must be marked present on school records each and every school day during the school year for twelve years in order to be considered for a perfect attendance certificate for twelve years. In order for a student to be marked present, the student must be in school for one-half of the school day.

In addition to being marked present by attending three (3) complete class periods, the other portion of the school day must be a legal absence. Students with one or more illegal absences will not receive a "Certificate of Perfect Attendance". Students who skip school will not receive a "Certificate of Perfect Attendance."

WITHDRAWAL FROM SCHOOL

All students who withdraw from or drop out of school for any reason are to check through the guidance office. Withdrawal forms are available from counselor. Your withdrawal will not be processed until all books have been returned or lost books are paid for. All fines or fees that are owed to the school must also be cleared. Request from the student or other schools for a transcript will be delayed until a student completes all of the above.

GRADES AND REQUIREMENTS

SCHEDULE CHANGES

State Board of Education regulations require a specific number of hours of participation in a course in order to receive a Carnegie unit of credit. Therefore, students will not be permitted to drop and add courses after the first five days of a semester. Requests made within the first five days are subject to approval and may be denied.

TEST EXEMPTIONS

Any student may exempt any second semester final if the following criteria are met:

1. Student must have a class average of 90 or above.
2. Student must have 4 or fewer absences for the semester. Coded absences for school events do not count in this total.
3. Student cannot have been in ISS or suspended home at any time during the semester.
4. Student cannot have been a discipline problem in the class during the semester.
5. All books must be turned in and all fees/fines cleared.

GRADING SCALE

The following scale will be used in assigning grades:

90-100: Superior

80-89: Good

70-79: Fair

Below 70 Failure

Conduct: S-Satisfactory, N-Needs Improvement, U-Unsatisfactory

GRADING SYSTEM

Educational progress and accomplishments must be evaluated and recorded in terms of numerical grades; therefore, it is a must that all grades recorded be established by using the same criteria in order to give uniformity to grades. In individual classes, whenever grades are averaged and there is a fraction, the grade is rounded to the next whole number when the fraction is .5 or higher, and the whole number is used in all further calculations; if the fraction is less than .5, the grade is rounded down to the next whole number. This does not apply to calculations done to determine the final average for Honor Roll and Honor Graduate.

Points will be added to the final average for Honors and Advanced Placement (AP) classes:

Class of 2011, 2012, 2013 - 5 points for any Honors or AP class

Class of 2014 and beyond - 3 points for any Honors class and 5 Points for any AP class

Students who do not complete the course will not receive additional points.

The following criteria will be used to establish this uniformity:

1. Range of grades: 0-100
2. Passing Grades: 70-100
3. Progress reports distributed at midpoint of each 9 weeks
4. Four evaluation periods of approximately 9 weeks.
5. A student must have an average of 90 or above for the grading period to be on honor roll. No rounding will be allowed.
6. Final semester averages will be recorded by subject area teachers immediately after each semester.
7. An incomplete (I) will be shown on the report card but will not be recorded on permanent records. An incomplete will automatically become an F (failure) if the work is not made up during the next five (5) school days.
8. Honor Roll:

Principal's Honor Roll: To qualify for the Principal's Honor Roll, a student must make a grade of 90 or above average for the grading period.

Scholastic Honor Roll: To qualify for the Scholastic Honor Roll, a student must have a 90 or above average for the grading period.

9. No Rounding up of grades is allowed when figuring Honor Roll.

PROMOTION/GRADE CLASSIFICATION

A student must meet the following requirements to be promoted from one grade to the next:

9th to 10th:	5 Units
10th to 11th:	12 Units
11th to 12th:	17 Units

ELIGIBILITY FOR EXTRA-CURRICULAR ACTIVITIES

In order to be eligible to participate in extra-curricular activities at the beginning of the 2010-2011 school year, a student must meet eligibility requirements. Check with your coach, the athletic director, or counselor for specific requirements for each grade level.

GRADUATION REQUIREMENTS FOR CLASS OF 2011

The diploma requirements (in Carnegie Units) for High School Graduation are:

	Tech Prep Endorsement	College Prep Endorsement	Honors Endorsement
English	4	4	4
Math	3	4	4
Science	3	3	3
Social Studies	3	3	3
Health/Personal Fitness and/or Fine Arts/Career Prep and/or Foreign Language	1	1	1
Foreign Language	0	2	2
Technology/Career Prep	4	0	0
Locally Required Electives	5	6	6
State Electives from Core Areas	0	0	0
TOTALS	24	24	24

In addition to these course requirements, all students must pass the Georgia High School Graduation Test in order to receive a diploma.

Tech Prep: For Tech Prep Endorsement, core courses can be of Tech Prep or college prep level. At least 3 career-tech courses must be in the same vocational area (agriculture, business, family and consumer science, or health occupations.)

College Prep: For the College Prep Endorsements, all core courses must be college prep level courses. Foreign languages must be taken as two-course sequence.

Honors: For the Honors Endorsement, you must be enrolled in the BCHS Honors Program and meet established criteria.

GRADUATION REQUIREMENTS FOR CLASS OF 2012 AND BEYOND

The diploma requirements (in Carnegie Units) for High School Graduation are:

English	4
Math	4
Science	4
(The 4th Science may be used to meet both the science and elective requirement.)	
Social Studies	3
CTAE and/or Modern Language	
And/Or Fine Arts	3
Health & Physical Education	1
Electives	4
TOTALS	23

In addition to these course requirements, all students must pass the Georgia High School Graduation Test in order to receive a diploma.

University Endorsement: For the university endorsement you must complete the above requirements and complete two years of foreign language

Honors: For the Honors Endorsement, you must be enrolled in the BCHS Honors Program and meet established criteria.

REQUIREMENTS FOR PARTICIPATION IN GRADUATION CEREMONY

BLECKLEY COUNTY HIGH SCHOOL GRADUATION POLICY GRADUATION/GHSGT POLICY

To be eligible to take part in the Bleckley County High School Graduation Ceremony, students must have accumulated the required units and passed all five (5) parts of the Georgia High School Graduation Test (GHSGT). A student is only eligible to receive a high school diploma after completing all steps.

Students begin taking the GHSGT in the eleventh grade. The Georgia High School Writing Test is given for the first time in September, followed by the Language Arts, Math, Science, and Social Studies tests in March. Every attempt is made to help students prepare for passing the tests on their first attempt. Those who do not pass on the first attempt are provided four (4) additional attempts prior to graduation. Review sessions are available during the summer between the junior and senior year, as well as the weeks leading up to the retest.

EXCEPTION: Any student who earns all required Carnegie units, but does not pass each of the five (5) GHSGT tests may take part in the graduation ceremony and receive a "Certificate of Attendance," provided they have met the following requirement:

Any student not passing any of the GHSGT test must attend ninety (90) percent of all review sessions, complete the assignments given by the instructor of the review sessions, and attempt the test that has not been passed on each opportunity that it is given.

Each student identified, as having not passed a portion of the GHSGT will be provided a schedule of the testing and review dates. Students who meet IEP requirements for a Special Education Diploma may participate in the graduation ceremony and will receive a Special Education Diploma.

DISCIPLINE POLICIES AND PROCEDURES

The most important task of the students of Bleckley County High School is the process of learning and preparing for life as an adult and a productive citizen. In order for each student to have the most positive learning environment possible, it is necessary to have policies and rules that govern the behavior of all within the school. All students are responsible for knowing this code and for adjusting their behavior accordingly. In society, we must all learn to coexist. Through self-discipline, students develop the character needed to succeed in life. The faculty and staff of Bleckley County High School encourage good self-discipline and expect all students to abide by the policies and procedures of the school. We expect and encourage students to be respectful of others' rights, and we expect students to be responsible for their own actions. The

faculty and staff take the rights and responsibilities of all students very seriously, and we expect the same from each student. All students have the right to a learning environment that is orderly, peaceful, safe, nonthreatening, and conducive to learning. All students have the right to a caring, well-prepared teacher who instructs the subject in a professional manner and who limits the disruptive behavior of others from interfering with the class. All students have the right to choose how they behave, with full understanding of the consequences, both good and bad, that follow their choices. Therefore, we EXPECT any student who cannot support the established policies to accept the consequences for his/her own actions and behavior. Let the choices you make today be choices you can live with tomorrow.

RULES AND REGULATIONS FOR BCHS STUDENTS

The following section of your handbook contains rules and regulations for the students of Bleckley County High School. They are designed to create the expectation that students will behave in a way that facilitates a positive learning environment and show respect for themselves, other students, and school district employees. These rules are in effect any time the student is on campus for any reason or is attending a school function on or off campus such as a ball game, competition, or field trip. Students who make the choice not to abide by the code of conduct established for high school students by the school and the Bleckley County Board of Education will be subject to an appropriate consequence. The consequence will be based on the degree of the infraction, the situation surrounding the matter, and the frequency of the problem.

THE AUTHORITY OF THE TEACHER OVER THE CLASSROOM

A teacher shall have the authority to manage his or her classroom; to discipline students, and to refer students to the office in order to maintain discipline in the classroom. A teacher shall also have the right to remove a student from his or her classroom when the student repeatedly or substantially interferes with the teacher's ability to communicate effectively with students in the class or with the ability of the student's classmates to learn. When a student is removed from the classroom, the principal, after hearing the explanations of the teacher and the student, shall determine the proper placement for the student. The proper placement may range from an alternative educational setting, another classroom of the same course, In School Suspension, Home Suspension, or a return to the same classroom from which the student was removed.

WARNINGS

A warning may be given to a student for any infraction that occurs at school when deemed necessary.

DETENTION

TEACHER DETENTION

Teachers may assign detention for conduct not appropriate in the classroom, late assignments, and any other misbehavior. The student will be told the date, time (before or after school), and place to serve the detention for the teacher. Each detention will last 15 minutes. Should a student have a detention assignment for another teacher that same day, the student must provide a note signed by the teacher to that effect. Failure to provide the note will not excuse the detention. If a detention is missed, it is automatically doubled and carries to the next day. A teacher may remind you but is not required to do so. In the event of an absence on the day you are to serve the detention, you are required to make it up the first day you return. Signing out early from school does not excuse you from missing detention. Students who miss the doubled detention for a teacher will be assigned after school detention by an administrator. A student who has a reoccurring problem with missing detention may be assigned ISS.

ADMINISTRATIVE DETENTION

A student assigned to administrative detention for any reason will report at 3:15 p.m. to the room of the teacher supervising detention that day. A list of students assigned to detention and the location of the detention will be announced during the day. Detention will be held on Tuesdays and Thursdays from 3:15 until 4:00 p.m. Students who report late (after the 3:15 p.m. bell) will not be allowed in the room and the day will be counted as missed detention. Students who have conflicts with the time (i.e. practice, games, appointments) should attend detention from 7:00 until 7:45 a.m. in the office. Only extreme reasons will be accepted for missing detention. Students who miss detention may be assigned to ISS.

When serving detention, each student is expected to bring assignments to work on. Failure to have materials and to work to the satisfaction of the detention supervisor could result in an ISS assignment. Detention may be assigned to a student for any infraction that occurs at school when deemed necessary.

IN-SCHOOL SUSPENSION

The In School Suspension (ISS) program is designed to allow students to serve their punishment while remaining in school, being counted present, and being able to keep up with their class work. The students assigned to ISS are to report to the ISS Room during days of assignment to complete their schoolwork. They will be expected to follow a strict set of rules and regulations that will be explained to them upon entry into the program. Failure to follow these rules while in ISS will result in Home Suspension. Students must complete their full school day in ISS or the day will be made up. Excusable reasons for leaving will be handled on an individual basis.

The maximum number of assignments to ISS a student can have during a semester is three (3). Once a student has been assigned to ISS three times in a semester, that student will be suspended home for further misbehavior. He/she has proven ISS to be ineffective in correcting his/her behavior. ISS may be assigned to a student for any infraction that occurs at school when deemed necessary.

HOME SUSPENSION

Home Suspension is a short-term suspension when a student is sent home for a period of days (not more than 10) because of his/her behavior. A student suspended home will be counted absent on those days and will be allowed to make up work during the first home suspension. If a student is suspended home more than one time during the school year, the student will receive zeros on all missed assignments. When a student has been suspended home, a parent must accompany the student upon his/her return to school and must meet with the principal. On occasion it may be necessary to recommend long-term suspension or expulsion of a student to the Board of Education. This shall be done when the offense warrants such action or when an accumulation of offenses seems to warrant this action. Home suspension may be assigned to a student for any infraction that occurs at school when deemed necessary.

CORPORAL PUNISHMENT

Corporal punishment may be used as a disciplinary tool. The principal, in order to maintain proper control and discipline over pupils placed in his/her care and supervision may, in the exercise of his/her sound discretion, administer corporal punishment on any such pupil or pupils provided that such punishment shall not be excessive or unduly severe. Corporal punishment will only be administered in the office of the principal or his designee, by the principal or his designee, and only in the presence of a certificated member of the staff. Corporal punishment must not be excessive and must not be cruel and unusual.

Corporal punishment will only be used:

1. When the student selects this type of punishment.
2. Only when in the presence of another faculty member.
3. Never in front of other students.
4. Only with the principal's paddle or appropriate substitute.
5. Never more than three licks.
6. Always on the buttocks.
7. Students will not be held or restrained while being paddled.
8. The witness must be told beforehand, in the presence of the student, the reason for the punishment. Corporal punishment shall not be administered to a child whose parents or legal guardian have upon the day of enrollment of the pupil filed with the principal of the school a statement from a medical doctor licensed in Georgia stating that it is detrimental to the child's mental or emotional stability.

DISCIPLINARY TRIBUNAL

In extreme cases and in situations where all other attempts to correct or deter inappropriate behavior have failed, a student may be referred to a Disciplinary Tribunal Hearing. This is a hearing before system administrator used to determine appropriate placement for a student. As a result of the Tribunal Hearing, a student may be placed in In-School Suspension, long-term suspended out of school, expelled from school, assigned to the Alternative Learning Center, or returned to the regular classroom with modifications.

PARENT INVOLVEMENT

It is the goal of Bleckley County High School to create the expectation that parents, guardians, teachers, and administrators will work together to improve and enhance student behavior and academic performance. Every effort will be made to communicate freely between the school and the home any concerns about and actions in response to student behavior that detracts from the learning environment and academic success of the student. Parents are strongly encouraged to contact the teacher or school principal when they have questions or concerns about their child.

STUDENT SUPPORT SERVICES

Bleckley County High School will strive to provide the appropriate services needed by our students that will help them address areas of concern. The process of disciplining students will include due consideration of the student's discipline history, as appropriate in light of the severity of the problem. Any services that are available through the school, the school system, other public entities, or community organizations that may help the student address behavioral problems will be made available to the student and their family.

SCHOOL SAFETY ZONE

The School Safety Zone is defined as in, on, or within 1000 feet of any real property owned by or leased by this school system.

STUDENTS SUBJECT TO DISCIPLINARY ORDERS OF OTHER SCHOOL SYSTEMS

Pursuant to State Law 20-2-751.2 a local board of education which has a student who attempts to enroll or who is enrolled in its school system during the time in which that student is subject to a disciplinary order of any other school system is authorized to refuse to enroll or subject that student to; short-term suspension, long-term suspension, or expulsion for any time remaining in that other school system's disciplinary order.

CONDUCT NOT PERMITTED AT BCHS

The degree of discipline for misbehavior will be in proportion to the severity of the behavior leading to the disciplinary action. The previous discipline history of the student being disciplined and other relevant factors will be taken into account.

1. **CLASSROOM DISRUPTION** - Students are expected to cooperate fully with their teachers. A student's behavior in the classroom should in no way distract the learning process of himself/herself or others. Discipline in the classroom will be handled by the teacher whenever possible. Should the behavior be continuous or so disruptive as to disturb the flow of the class, the student will be referred to the office.
2. **HALL DISRUPTION** - Any behavior in the hall that is not appropriate for high school students (running, playing, making loud noises, etc.), or being in the hall without a hall pass, or disturbing classes that are taking place by looking in the window or making loud noises.
3. **LUNCHROOM DISRUPTION** - Any behavior in the lunchroom that is not appropriate for high school students (running, cutting line, loud noises, etc.) SENIORS: Remember that seating in the Senior Section is a privilege. Privileges can be revoked. Keep the section clean and orderly.
4. **USE OF PROFANITY/VULGARITY TOWARD A STUDENT** - Using profane, vulgar, or obscene words and/or gestures toward other students will not be tolerated.
5. **USE OF PROFANITY/VULGARITY TOWARDS A TEACHER OR OTHER SCHOOL OFFICIAL** - Using profane, vulgar, or obscene words and/or gestures towards any school employee will be taken very seriously and dealt with accordingly.
6. **THREAT OR VERBAL ASSAULT TO A STUDENT** - Students will not make threats or remarks that can be taken as a threat to another student.
7. **THREAT OR VERBAL ASSAULT TO A TEACHER OR SCHOOL OFFICIAL** - Threatening, challenging to an extreme, or verbally attacking a school official will be taken very seriously and dealt with accordingly.

8. **INTERPERSONAL RELATIONSHIPS** - Students should show respect for themselves as well as their peers. Students are expected to exhibit good moral behavior at all times. Public display of affection will not be permitted.
10. **TRUANCY/SKIPPING** - Once a student leaves home to come to school, he/she is responsible to the school. If a student arrives at school and leaves without properly signing out in the principal's office, he/she is considered skipping school. A student on campus but out of class without proper permission is considered skipping. A student is considered skipping if the parent/guardian believes that he/she is at school and the student is not in school.
11. **USE/POSSESSION OF TOBACCO** - Students are not allowed to use or have in their possession any tobacco product (including cigarettes, cigars, chewing tobacco, dip, lighters, matches, or other paraphernalia associated with tobacco, etc.). Any items found will be confiscated and destroyed. Students will be assigned to ISS for any tobacco offense.
12. **USE/POSSESSION OF ALCOHOL** - At no time during school or at a school function will the use of or the possession of alcoholic beverages, drugs, or drug paraphernalia be allowed.
* **This rule is cumulative throughout the students' high school career.**
13. **POSSESSION OF A WEAPON** - It is against the law to possess firearms and other weapons on school grounds. No weapon of any sort will be allowed on campus at school or at any school function. This includes any of the items listed below in the "Notice" and any other items that may reasonably be used as a weapon. State law 20-2-751.1 requires the expulsion from school for a period of time not less than one calendar year for any student who is found to have brought a weapon to school. Any student who brings a firearm or weapon to school shall be referred to the appropriate criminal justice or juvenile delinquency authorities.
14. **USE OF A WEAPON** - The use or attempted use of a weapon of any type at school or at a school function will be handled to the fullest extent allowable by state and federal laws.

NOTICE

It is unlawful for any person to carry, possess, or have under control any weapon at a school building, at a school function, or on school property, or on a bus, or other transportation furnished by the school. The term "weapon" means and includes any pistol, revolver, or any weapon designed or intended to propel a missile of any kind, or any dirk, bowie knife, switchblade, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, spring stick, metal knuckles, black-jack, or any flailing instrument consisting of two or more rigid parts connected in such a way to allow them to swing freely, which may be known as a nun chuck, or fighting chain, throwing star or oriental dart, or any weapon of like kind.

PUNISHMENT: A fine of not more than \$5,000; imprisonment for not more than five years. [O.C.G.A. 16-11-1127.1]

15. **FIGHTING/PHYSICAL ASSAULT OR BATTERY OF OTHER STUDENTS** - Bleckley County High School will have zero tolerance for fighting or similar disturbances. In the event of a fight, students involved will be suspended home; the School Resource Officer will be called, and all parties involved will be arrested and prosecuted. If it is determined that one student is more at fault than other, that student may receive a more severe consequence.
16. **INCITING A FIGHT** - Inciting a fight is looked upon the same as being in a fight. It will not be tolerated. Encouraging others to fight or spreading gossip that leads to a fight or could result in a fight will be considered under this category.
17. **STEALING** - Stealing is taking anything that does not belong to you, even if it is intended to be a joke.
18. **CHEATING/ACADEMIC HONESTY** - Any student cheating or helping another student cheat will be referred to the office; parents will be contacted, and the student will be dealt with accordingly. Consequences will range from receiving a zero (0), an assignment to ISS, home suspension, and possibly being referred to alternative school. Violations of academic honesty include but are not limited to the following: copying all or a portion of another student's work, using any material during

an assignment that is deemed inappropriate by the teacher, using information from outside sources and claiming authorship, gaining access to tests or assignments before those tests or assignments are given, and assisting or siding another student in performing one of the aforementioned acts. Cheating is stealing knowledge.

19. **VANDALISM OF SCHOOL PROPERTY** - Anyone destroying school or personal property will make restitution, receive a school consequence, and will be reported to law enforcement authorities.
20. **SCHOOL BUS DISRUPTION** - See "STUDENT BEHAVIOR ON A SCHOOL BUS"
21. **TARDINESS** - See "STUDENTS LATE TO SCHOOL AND CLASS"
22. **DISRESPECT TO TEACHERS, ADMINISTRATORS AND OTHER SCHOOL PERSONNEL** - Disrespect in any remark, comment, gesture, or act that questions or challenges the authority of a teacher . Disrespect will not be tolerated.
23. **REFUSING A TEACHER** - Students are responsible to all school faculty and staff members. Students will follow all instructions given to them by any school official.
24. **PEP RALLY OR ASSEMBLY DISRUPTION** - Misbehavior during a pep rally or other assembly will be punishable at the discretion of the administration.
25. **MISSING DETENTION** - Students who fail to attend detention will receive additional punishment.
26. **DRESS CODE** - See "Dress Code"
27. **RECKLESS DRIVING ON CAMPUS** - Students who drive their vehicle to school must obey all traffic signs on campus. Reckless driving and speeding on school grounds will not be tolerated. The city streets around the school campus are included in this rule.
28. **EXCESSIVE LOUD MUSIC IN A CAR ON CAMPUS** - Students will not play music making devices (car radios, radios, tape/CD players, etc.) so loud they can be heard outside the car while on campus.
29. **GIVING FALSE INFORMATION TO A SCHOOL OFFICIAL** - Students are not to give false or misleading information to a school official, including forging a note.
30. **ROUGHHOUSING OR HORSEPLAY** - Students will refrain from playing, chasing, wrestling, or any other activity that could be considered roughhousing or horseplay.
31. **FIELD TRIP MISBEHAVIOR** - Students are to follow all school rules while on school sponsored trips of any kind.
32. **INAPPROPRIATE BEHAVIOR BY STUDENTS.** - Inappropriate behavior is behavior unbecoming of high school students. This can be physical, verbal, or suggestive action. Harassment of another student is included. Students will not argue at school to the point it disrupts the school environment. Problems brought to school from home should be handled in an appropriate manner and not through an altercation. Your teachers, administrators and counselors are available to help in the resolution of conflict before it escalates to the point of students losing control of their tempers. If you expect to be treated like young adults, you must act as such.
33. **PHYSICAL ASSAULT OF A TEACHER** - Students will not physically assault a member of the staff employed by the Bleckley County Board of Education.
34. **GAMBLING** - Students are not to gamble or have gambling devices (including playing cards) at school. If a student is caught gambling, the gambling device and/or money will be confiscated.
35. **GANG ACTIVITY OR RIOTING** - Bleckley County High School will have zero tolerance for any gang related activity. Any student participating in any known gang activity, as a joke or as part of

the gang, will be dealt with swiftly and sternly. Students will be considered guilty of this offense if they talk about being in a gang or any gang activity, ask about being in a gang, wear clothing that is associated with being in a gang (including but not limited to the wearing or possessing of bandannas so that it can be seen, rolling up of a sleeve or pants leg, wearing of any item or items that will single a student out as part of a gang, wearing your hat improperly on school campus, wearing shirts or other clothing that has pictures of gang symbols or persons associated with gangs, etc.), draw or write gang symbols on items such as papers, notebooks, books, any school property or other item, are in possession of such an item that has gang related symbols on it, or any other activity that can be considered to be of a gang related nature. Any gang related item will be confiscated and turned over to the law enforcement agency.

36. **CALLING A TEACHER BY THEIR FIRST NAME** - Calling any teacher or other school official, including substitutes, by his/her first name is considered disrespect and will be dealt with as such.
37. **POSSESSION OF AN EXPLOSIVE DEVICE** - Students are not allowed to possess or discharge explosive devices, such as firecrackers, cherry bombs, etc.
38. **USE OF AN EXPLOSIVE DEVICE** - Students are not to detonate or discharge any explosive device, such as firecrackers, smoke bombs, etc.
39. **LEAVING A DESIGNATED AREA** - Students are to stay in the area they are assigned (i.e., lunchroom during lunch, students in weight lifting in the weight room, not the gym; etc.)
40. **ILLEGALLY PARKING ON CAMPUS** - Students must have a parking permit to park on campus. Parking in a space not assigned to you may result in the loss of your parking privilege on campus. **See Page 9.**
41. **FORGERY** - Students will not sign the name of a parent or teacher to a note and present it to the school or a school official for any reason.
42. **OFF CAMPUS FELONY ARREST** - Students arrested off campus for a felony will be suspended home and referred to tribunal with the recommendation for long-term suspension or expulsion.
43. **MISBEHAVIOR FOR A SUBSTITUTE** - Substitute teachers are to be given the same respect as any other school official.
44. **POSSESSION OF ELECTRONIC DEVICE** - Students have no need for electronic devices of any kind at school (i.e. beepers, pagers (per state law), cell phones, games, radios, walkman, etc.) This does not include calculators used for math class. Any device brought to school will be confiscated. The following consequences will be in effect: **(1st Offense:** Warning - a parent or guardian must pick device up from the front office; **2nd Offense:** A \$25 charge and device will be held for 3 days; **3rd Offense:** A \$25 charge and the device will be held for 5 days; **4th Offense:** Any device taken up 4 or more times will be charged \$25 and the device held for 10 days for each offense.)
45. **POCKET KNIVES UNDER 2" LONG** - No knife of any length is allowed at school. A knife under 2" long will be confiscated. A knife over 2" long will be considered a weapon and handled accordingly.
46. **EXTORTION** - Extortion is the forcing of a fellow student to obey your demands by threats or physical violence. Any student who threatens or otherwise uses extortion against another student for payment of money or property will face disciplinary action.
47. **HAZING** - Hazing will be defined as subjecting any student who is a member of a team, club, or group, or other school organization to an activity that endangers or is likely to endanger that student in any way; or an act that is intended to intimidate that student, regardless of the location of the act or of a student's willingness to participate. On a student's first offense he/she will be removed from the team for the rest of the current season. A second offense will result in the

student being barred from participation in any extracurricular activity for the remainder of their high school career. A referral to a tribunal will be made with a recommendation of alternative school for the remainder of that semester.

48. **BULLYING** - Bullying is defined as any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so, or any intentional display of force that would give the victim reason to fear or expect immediate bodily harm. Such acts by a student to another student can result in the student being assigned to the alternative school. Upon finding that a student has committed the offense of bullying for the third time in a school year, at a minimum, the student will be assigned to an alternative educational program.
49. **REPEAT OFFENSES** - Students who repeat the same offense will be assigned In-School Suspension. Students who have been assigned to ISS previously for the same offense may be suspended home.

SCHOOL SPONSORED TRIP BEHAVIOR

Should a student's behavior become uncontrollable or should a student be arrested on a school-sponsored trip, the parent or guardian will be contacted to come get the student. The school will not assume the responsibility of getting a student out of jail should such uncontrollable behavior result in arrest. Students must provide proof of medical/health insurance to cover the cost of emergency care, or they will not be allowed to go on the school field trip. A student assigned to ISS more than one time will not be allowed to go on school field trips.

BEHAVIOR AT SCHOOL SPONSORED EVENTS

Students attending school-sponsored events such as ball games, concerts, etc., are subject to all rules of the regular school day. Students shall show respect and courtesy toward persons attending school events. Verbal assault, physical assault or battery, and disrespectful behavior towards others will not be tolerated. Students who violate the code of conduct are subject to the appropriate consequences, removal from the event, and possible loss of privilege to attend school sponsored events.

SCHOOL BUS DISRUPTION

SEE CODE OF CONDUCT

CHRONIC DISCIPLINE PROBLEM STUDENTS

A student, who exhibits a pattern of behavioral characteristics which interfere with the learning process of students around him or her, and which is likely to reoccur, may be considered a chronic discipline problem student. Students so identified will have a behavior correction plan developed by the parents, the administrators, the teachers of the student, and any other school personnel involved with the student. Chronic Discipline Problem students may face suspension or expulsion for continued misbehavior.

SUSPENSION AND ATTENDANCE AT SCHOOL AND AFTER SCHOOL FUNCTIONS

Students who are under suspension from school (In-school suspension, Home Suspension, or suspension to alternative school) are not allowed to attend regular school or any school function (ball game, dances, etc.). Students are eligible to participate in such activities at the end of the school day on their last day of suspension.

STUDENT MISCONDUCT OFF-CAMPUS

In an effort to maintain a safe and orderly environment for education to take place, it is the intent of the Bleckley County Board of Education to discipline students who engage in off-campus misconduct at anytime during the year, including summer or other occasions when students are not attending classes.

Definition of Off-Campus Misconduct: Any conduct outside of school hours or away from school which may adversely affect the educational process or endanger the health, safety, morals, or well-being of other students, teachers, or employees within the school system. Any act of misconduct, which is prohibited by the Georgia Criminal Code and is punishable as a felony, regardless of whether the student has been arrested, charged, or convicted of the crime, is included in the definition.

Any student involved in off-campus misconduct may be disciplined or excluded from school using the same procedures as on-campus misconduct matters. Students who attend or participate in any activity conducted for the benefit of students are subject to the School Discipline Code during the activity or while traveling to and from the activity.

SEARCH AND SEIZURE

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school authorities may search a student, student locker, or student automobiles under the circumstances outlined below and may seize any illegal, unauthorized, or contraband materials discovered in the search.

As used in the discipline code, the term “unauthorized” means any item dangerous to the health or safety of students or school personnel, or disruptive of any lawful function, mission, or process of the school, or any item described of any lawful function, mission or process of the school, or any item described as unauthorized in school rules available to the student. A student’s failure to permit searches and seizures as provided in the policy will be considered grounds for disciplinary action.

Personal Searches: A student’s person and/or personal effects (e.g. purse, book bag, etc.) may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. If a pat down search of a student’s person is conducted, it will be conducted by a school employee of the same sex and with an adult witness present, when feasible.

Locker Searches: Student lockers are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their locker. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time without notice without general student consent and without a search warrant.

Automobile Searches: Students are permitted to park on school premises as a matter of privilege, not of right. The school retains authority to conduct routine patrols of student parking lots and inspections of student automobiles on school property and within the school safety zone. The interiors of student vehicles may be inspected whenever a school authority has any reason to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.

Seizure of Materials: If a search yields illegal or contraband materials, such items shall be turned over to proper legal authorities for ultimate disposition.

School Authorities: As used in this discipline code, “school authorities” means school principal, an assistant principal, or any other school employee designated by the principal to conduct inspections or searches of students, student lockers or automobiles.

USE OF METAL DETECTORS

School officials and law enforcement officer may conduct metal detector checks of groups of individuals if the checks are done in a minimally intrusive, nondiscriminatory manner (e.g. on all students in a randomly selected class; on every third individual entering an athletic event). Metal detector checks of groups of individuals may not be used to single out a particular individual or category of individuals.

If a school official or a law enforcement officer has reasonable suspicion to believe that a particular student is in possession of an illegal or unauthorized metal containing object or weapon, he or she may conduct a metal detector check of the student’s person and personal effects. A student’s failure to permit a metal detector check as provided in this code will result in disciplinary action, including suspension. Any student wearing a pacemaker, defibrillator, or similar device who object to being scanned by a metal detector may so notify the appropriate school officials and may be subject to an alternate means of search.

Metal Detector Checks of Classes of Students: When a principal decides to conduct a group metal detector check, he or she (or their designee) will select the class(es) to be checked at random by blindly drawing one or more classrooms from all the classrooms within the school. The drawing shall be conducted in the presence of another adult.

Before conducting the metal detector checks, the participating administrator or law enforcement officer will enter the classroom and explain the scanning process to students in the class, emphasizing that checks are intended to maintain safe schools.

ITEMS STUDENTS ARE NOT TO HAVE AT SCHOOL

For reasons of safety of students, teachers and all others at school, the following items are not to be brought to school for any reason. Students are not to have them on their person, in a book bag or purse, in a locker, in their car, or anywhere else at school. These items will be confiscated. Depending on the item and the number of times a student has had it at school, the student may be assigned to detention, ISS, suspended home, or assigned to alternative school. Items brought to school that can be considered a weapon could result in suspension to a tribunal hearing with the recommendation for expulsion.

- Weapons of any kind
- Knives of any kind or length, including pocket knives
- Pagers or beepers
- Electronic devices of any kind, including games, cell phones, noisemakers, radios, tape and CD players, etc. (calculators used in class are permitted)
- Tobacco products
- Lighters
- Gambling devices, including dice, playing cards and others
- Gang related items or items with gang signs or symbols
- Prescription and nonprescription medicines must be turned into the office.
- Items that advertise tobacco and alcoholic products, including clothing, key chains, etc.
- Chains that attach to the belt or belt loop hang down (any chain that is not considered traditional jewelry).
- Straps that can be hung around the neck, with a clasp on the end, and are used to carry keys and other items.
- Any other item deemed inappropriate for a student at school or that may endanger the health or well being of others.

BEHAVIOR NOT COVERED ABOVE

The school reserves the right to punish behavior, which is subversive to good order and discipline in the schools, even though such behavior is not specified in the preceding written rules. The punishment of such behavior will be at the discretion of the principal.

Bleckley County High School Alma Mater

In the midst of our fair city
Reared against the sky
Proudly stands our Alma Mater
As the years go by
Forward ever be our watchword
Conquer and Prevail
Hail to thee, our Alma Mater,
Bleckley High, all hail

BLECKLEY COUNTY HIGH SCHOOL STUDENT ADVISEMENT PROGRAM

STATEMENT OF PURPOSE

The advisement of students can be a program of valuable assistance to students and parents. The program that has been developed needs the concerted effort of all staff members. Students must be guided into the proper course selection and individually counseled into career possibilities. The maintenance of updated student records is essential in this advisement process.

PROGRAM OBJECTIVES

1. The advisement program will provide advisement for each student.
2. The advisement program will provide each student the information necessary for graduation preparation.
3. The advisement program will provide each student the information necessary for career preparation.
4. The advisement program will encourage effective parent/home communications.
5. The advisement programs will be designed so there is faculty support and involvement.
6. The advisement process will include an on-going evaluation of activities by grade level.
7. The advisement process will provide accurate and current student records.

GRADE LEVEL ACTIVITIES 9TH GRADE LEVEL OBJECTIVE ACTIVITIES

1. The student will be guided in proper course selection.
 - a. The counselor/advisor will explain to each student the course of study options.
 - b. The counselor/advisor will review course selection.
 - c. The student will review the course description book.
 - d. The student will develop a four-year plan based on the recommended course of study.
2. The student will explore education-career relationships
 - a. The counselor/advisor will discuss the decision making process.
 - b. The counselor/advisor will present vocational offerings and suggest academic areas that tie in.
 - c. Selected students will take a Career inventory with results placed in a career/advisement folder.
3. The student will continue to develop and revise a four-year plan to study.
 - a. The student will review a tentative four-year plan.
 - b. The counselor/advisor will conduct conferences to review status for four-year plans.
4. The student will understand the value of and requirements for the extracurricular activities.
 - a. The student will be made aware of all extracurricular activities.
 - b. The student will be made aware of the value of extracurricular activities.
 - c. The counselor/advisors and/or extracurricular sponsors will explain participation requirements.

10TH GRADE LEVEL OBJECTIVE ACTIVITIES

1. The student will be guided in proper course selection.
 - a. The counselor/advisor will review student schedules.
 - b. The counselor/advisor/students will review transcripts and revise schedules as necessary.
2. The student will explore education-career relationships
 - a. The students will match personal interest with career objectives/educational requirements.

- b. The students will update career/advisement folders and explore possible career options.
- 3. The student will continue to develop and revise a four-year plan of study.
 - a. The advisor/student will review the four-year plan of study.
 - b. The counselor/advisor will conduct conferences to review and revise plans.

11TH GRADE LEVEL OBJECTIVE ACTIVITIES

- 1. The student will be guided in proper course selection.
 - a. The counselor will review student schedules especially for required courses.
 - b. The counselor will check electives.
 - c. The counselor/students will review and revise data sheets as necessary.
- 2. The student will gain understanding of testing program and test-taking techniques
 - a. The test coordinator/counselor will conduct meetings on the testing program emphasizing the SAT, the ACT, the ASVAB, the PSAT, and the High School Graduation Test.
- 3. The student will explore education-career relationships.
 - a. The student will update career/advisement folders.
 - b. The students will explore possible post-secondary educational options related to occupational interest.
- 4. The student will continue to develop and revise a four-year plan of study.
 - a. The advisor/student will review the four-year plan of study
 - b. The counselor/advisor will conduct conferences to review and revise plans.

12TH GRADE LEVEL OBJECTIVE ACTIVITIES

- 1. The student will be guided in proper course selection.
 - a. The counselor will review student schedules, especially for required courses.
 - b. The counselor will check electives.
 - c. The counselor/student will review and revise data sheets as necessary.
- 2. The student will gain understanding of testing program and test-taking techniques.
 - a. The counselor/advisor will provide information on the testing program emphasizing the SAT, the ASVAB, and the High School Graduation Test.
- 3. The student will explore education-career relationships.
 - a. The guidance counselor will coordinate financial aid program for students.
 - b. Students will participate in post-secondary option sessions, which develop appropriate procedures for application to college or technical schools.
- 4. The student will continue to develop and revise a four-year plan of study.
 - a. The advisor/student will examine current status of four-year plan, make necessary revisions, examine requirements for graduation and review deficiencies.

ADVISEMENT TO EXPLORE EDUCATION/CAREER RELATIONSHIPS

- 1. GCIS Career/Education information is available to students on a continuous basis
- 2. PROBE Choice Speaker, November
- 3. College/Career Night Program, January
- 4. Georgia Student Finance Speaker, February

PRE-REGISTRATION

FEBRUARY 2011

Grade 8- Students assisted in selection of 9th grade schedule.

Grades 9-11 - Course selection for the following year is made.

RE-EVALUATION OF FOUR-YEAR PLAN

FEBRUARY 2011

Grades 9-11 - Revise four-year plans

September 2010, February 2011

Grade 12 - Review Graduation Requirements

BLECKLEY COUNTY SCHOOLS

Testing Calendar

2010-2011

SEPTEMBER 7-MARCH 31	GAA
SEPT. 20-24	GHS GT Retakes
SEPT. 20-14	EOCT Mid-Month Online Adm.
SEPT. 29-30	GHSWT Main Adm.
OCT. 13	PSAT
OCT. 18-22	EOCT Mid-Month Online Adm.
NOV. 8-12	GHS GT Retakes
NOV. 15-19	EOCT Mid-Month Online Adm.
DEC. 13-17	EOCT Winter Adm.
JAN. 19-20	MGWA
JAN. 24-MAR. 4	access
FEB. 7-11	EOCT Mid-Month Online Adm.
FEB. 23-24	GHSWT Retakes
MAR. 2-3	5TH Grade Writing
MAR. 7-11	EOCT Mid-Month Online Adm.
MAR. 14-18	ITBS - Kindergarten
MAR. 21-25	GHS GT Main Adm.
MAR. 21-APR. 1	3RD Grade Writing (Pending SBOE Approval)
APR. 4-14	CRCT (Grades 3-8)
MAY 16-20	EOCT Spring Adm.
MAY 2-13	AP Adm.
MAY 13	Last day to submit GKIDS Assessment Info
MAY 30-JUNE 1	CRCT Retest
JULY 11-15	EOCT Summer Adm.
JULY 11-15	GHS GT Retakes
JULY 13	GHSWT Retakes