Phillips Preparatory School Summer Typing Log

Directions: Go to the Phillips website: ***www.phillipsprep.com***. In the "Spotlight" section, click on the link labeled "Practice Your Keyboarding Skills." Choose a site and practice your typing skills. Remember --- don't worry about speed; concentrate on accuracy. In the chart below, record the date and amount of time you spent practicing, as well as the name of the site you used. Have a parent or guardian sign to verify each practice session. You must practice at least **ONE HOUR** ***per week*** throughout the summer for a minimum total of nine hours.

NAME _____ ***SUBMIT YOUR COMPLETED FORM TO YOUR SOCIAL STUDIES TEACHER.**

DATE	TIME	WEBSITE	PARENT/GUARDIAN SIGNATURE

If you need more copies of this sheet, please visit the **FORMS section of the PPS website.*